



DEFENSE LOGISTICS AGENCY
THE DEFENSE CONTRACT MANAGEMENT COMMAND
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IN REPLY
REFER TO

AQOJ

JUL 25 1997

MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS
COMMANDERS, DCMC CONTRACT ADMINISTRATION
OFFICES

SUBJECT: DCMC Memorandum No. 97-026 , One Book Reengineering (INFORMATION)

This is an INFORMATION memorandum. Target audience: All DCMC personnel.

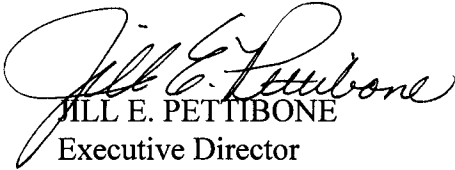
As we prepare to "publish" the reengineered One Book you should be aware of some of the issues involved in the transition:

a. Automation: We will begin transitioning from the present Windows-based One Book to the Web-based One Book on or before July 31. This is the first step towards a fully functional document which has real-time update capability and both internal and external hotlinks. The first change you will notice is that the contents (chapters) of the One Book are visible on the Web, instead of a file which you must download. The other major change is that the chapters have been arranged in a new order, which reflects the reengineered table of contents. This will enable us to easily transition to the new contents (as discussed below).

b. Content: As part of the policy review and coordination cycle, the reengineered chapters are provided to the DLA Council of AFGE Locals for comment. They have indicated that they would like to negotiate contents of the chapters. As the reengineered chapters become available from these discussions, we'll update the One Book and include policy change notices so you know what has been changed. You may therefore expect the revised chapters to be incorporated into the Web-based One Book a chapter or chapters at a time.

c. Policy Letters : For the most part, the existing policy letters will be included in the reengineered chapters. The list of policy letters posted on the Homepage will be updated to reflect whether the letter has been included or is still in effect. In the future, we will update chapters directly. A policy change notice will be issued to alert users to the existence of the new provision. In other words, the One Book proper will always be the source of the most current policy.

We will continue to refine the One Book and keep you advised of changes as they occur. You will be seeing new internal and external links to other reference documents, and templates or job aids for certain process steps. We appreciate your patience, and think the end result will be worth the effort.



JILL E. PETTIBONE
Executive Director
Contract Management Policy